

MANIFESTA 14 PRISHTINA WELCOME TEAM

Manifesta rethinks the relations between culture and society by investigating and catalysing positive social change in Europe through contemporary culture in dialogue with the social sphere of a specific place. Since 1996, the Manifesta biennial takes place in a different European city every two years. Manifesta 14 will take place in Prishtina, Kosovo in 2022, Manifesta 15 in Barcelona, Spain in 2024 and Manifesta 16 in the Ruhr Area, Germany in 2026.

Education and mediation Programme

The Education and Mediation Department is an important creative force of the biennial, next to the curatorial team, that develops and takes care of the relationships with the Host City and its communities. The programme is a set of interrelated research-based projects that have been born out of encounters with a variety of local actors, ranging from inhabitants and artists to activists and that delve into underrepresented narratives and realities of the city. The work of the Department is inspired by histories and practices of independent initiatives in culture, (non)formal education and community work and is aimed at facilitating spaces for alternative knowledges, recognising their importance for culture and education.

The education team builds strong relations with local networks, including civil initiatives and associations, neighbourhood communities, schools and other formal education institutes, local art scene and cultural workers.

Manifesta 14 Prishtina Education and Mediation Team structure:

Head of Education
Education and Mediation Coordinator
Education and Mediation Coordinator
Education and Mediation Coordinator
Education Projects Manager
Mediation Projects Manager
Community Space Manager
Community Events Project Manager
Welcome Team (2x Interns)
Group Booking Assistant
Team of mediators

The Welcome Team which is comprised of two interns will work within the Education Team of Manifesta 14, specifically at OAZA – the Education and Community Space at the former Hivzi Sulejmani Library, now the Centre for Narrative Practice. They will be responsible for welcoming participants of events and visitors of the space, as well as ensuring a smooth implementation of the programme for children and young adults.

The former library has been transformed into a new interdisciplinary institution, the Centre for Narrative Practice. The Education Space of the Centre – OAZA - occupies the side building of the former library and has started functioning in July 2022. Its programme derives from collaborations with inhabitants of the area, as well as cultural and social associations and will primarily serve the interests and needs of the neighbourhood, school students, as well as the visitors of the new institution.

Main tasks and responsibilities:

- Together with the Education team, support the implementation of the community programme at OAZA of the Centre for Narrative Practice;

- Show hospitality to participants and visitors, and make sure everyone is well-informed and feels welcomed in the space;
- Ensure a smooth and safe running of all activities of the Education and Community Space;
- Manage book collections, acquisitions, cataloguing and book display;
- Liaise with the stakeholders during and before the event planning process to ensure everything is in order;
- Evaluate and document inventory needs and coordinate with the Community Space Manager for their acquisition.
- Make sure the space is ready and set up for weekly activities and everyday visits, in collaboration with the Community and Space Manager.

Required skills and experience:

- Excellent hospitality skills;
- Good communication and team-building skills;
- Experience in working with children and young adults in educational and cultural programmes
- Enthusiasm for promoting participation in cultural events;
- Experience in supporting logistics and implementation of public events and/or cultural and educational projects;
- A self-starter with a pro-active attitude and ability to prioritize workload;
- A strong command of Albanian and English, other local languages are appreciated.

Details:

- Working location: Prishtina, Kosovo
- Working period: September - November 2022, part-time
- Salary to be discussed at the interview

We accept candidates either based in Kosovo or those who are from Kosovo and see their future professional development in their home country. We strongly encourage minority groups, and those from diverse communities, to apply.

Application:

Following documents are to be sent in English by **29 August 2022** to m14education@manifesta.org with the subject **M14 Welcome Team Application**.

- Motivation letter (max. 2 pages)
- CV of relevant experience (max. 2 pages)

Candidates who meet the above-mentioned criteria will be invited to a preliminary interview.